Housing Authority of The County of Butte Pre-Inspection Checklist

Tenant Name:	
Unit Address:	
Owner Address:	

Entry & Living, Family	Entry		Living		Family		Dining	
	Yes	No	Yes	No	Yes	No	Yes	No
Door								
Lock Working					N/A	N/A	N/A	N/A
W/Single Deadbolt lock					N/A	N/A	N/A	N/A
Outlets/Switches								
Working								
With Cover Plates								
Cover Plates Not broken								
Floor								
No Tripping Hazards								
Windows								
Locks/cranks working/Openable								
No Broken/Missing Panes								
Bars/Release on Windows								
Quick Release working								

No Key or Deadbolt on Any Bedroom Door

Bedroom	Bedroom 1 Be		Bedro	lroom 2 Bedroom 3			Bedroom 4		
No Locks on Bedroom doors	Yes	No	Yes	No	Yes	No	Yes	No	
Outlets/Switches									
Working									
With Cover Plates									
Cover Plates not Broken									
Windows									
Locks/Cranks Working/Openable									
No Broken/Missing Panes									
Floor									
No Tripping Hazzard									
Closet Doors on Track									
Bathroom	Bathroom 1			Bathroo	Bathroom 2			Bathroom 3	
	Yes	No		Yes	No		Yes	No	
Outlets/Switches									
Working									
With Cover Plates									
Cover Plates Not Broken									
Windows									
Locks/cranks working									
No Broken/Missing Panes									
Vent Fan									
Working									
Floor									
No Tripping Hazzard									
Toilet									
Flush Working									
No Leaks									
Secured to Floor/Not Loose									
Basin/Faucet/P-Trap				ļ					
No Leaks							ļ		

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Kitchen	Yes	No
Door o Unit		
Lock Working		
W/Single Deadbolt Lock		
Floor		
No Tripping Hazards		The state of the s
Stove/Range		
All Burners Working		
All Knobs Turn On & Off		
Al Knobs with Temp Settings		
Hood Screen/Fan/Vent		
Working		
Screen Not Greasy		
Refrigerator	-	
Working		
Dishwasher		
Working		
No Stagnant water		
Sinks/Faucets		
W/Running Hot & Cold Water		
No Major Leaks		
Garbage Disposal/P-Trap		
Working		
No Leaks		
Switches/Outlets		
Working		
With Cover Plates		
Cover Plates Not Broken		
Windows		
Locks/Cranks Openable		
No Broken/Missing Panes		
Garage	Yes	No
Main Door		
Can Be Opened		
Not Blocked		
Door to The Unit		
W/Single Deadbolt lock		
Switches/Outlets		
Working		
With Cover Plates		
Cover Plates Not Broken		
Floor		
No Tripping Hazards		

Others	Yes	No		Yes	No
Water Heater			Smoke Detector Working		
Working			Present In All Levels		
Pipe 6" from the floor			Garbage and Debris		
Heater			No large piles inside /outside		
working					
Smoke Detector					